



Mayor
Ray Bourque
mayorbourque@broussardla.com
www.cityofbroussard.com

Council:
Angel Racca - District I
David M. Bonin - District II
Jesse Regan - District III
Heather Girouard - District IV
David Forbes - District V
Kody Allen - District VI
Jeff Delahoussaye - At Large

**AGENDA FOR THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, July 9, 2024 AT 6:00 P.M. AT
414 EAST MAIN STREET, COUNCIL CHAMBERS**

**Meetings are streamed live. Please visit our website at
<https://www.cityofbroussard.com/government/city-council>
to obtain access to our live meetings.**

1. OPENING

Mayor Bourque
(6:00 pm– 6:05 pm)

1.1 Pledge of Allegiance

1.2 Invocation

2. MINUTES

Mayor Bourque
(6:05 pm—6:10 pm)

2.1 Acceptance of Minutes of the June 26th Regular Meeting
And the June 26th Public Hearing

3. FINANCIAL REPORT

Mayor Bourque
(6:10 pm – 6:20 pm)

3.1 Approval of the May 2024 financial report

4. OTHER BUSINESS

Councilman Regan
(6:20 pm – 6:30 pm)

- 4.1 Mr. Josh Borill
Re: Update on Capital Outlay Request

Mayor Bourque
Chief Champagne
(6:30 pm – 6:40 pm)

- 4.2 PIAL Rating Report for the City

5. ADJOURNMENT

Mayor Bourque
(6:40 pm)

**MINUTES OF THE
BUDGET HEARING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
ON Wednesday, June 26, 2024
AT 5:15 P.M. AT 414 EAST MAIN STREET, COUNCIL CHAMBERS**

- Present:** Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)
- Staff:** Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Callie Laviolette (Chief Administrative Officer), Susie Richard (Executive Assistant to the Mayor), Millicent Norbert (Director of Tourism), Mark Rigsby (Communications Coordinator), Mel Bertrand (City Manager/Director of Public Works), Gerald deLaunay (City Attorney), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Bryan Champagne (Fire Chief), Justin Denais (Deputy Fire Chief), Dennis Mouton (Deputy Fire Chief), Walter Comeaux (City Engineer), Jamison Abshire (Director of Parks and Recreation), Ben Theriot (Code Enforcement Officer)

1. OPENING

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Pastor Moak with First Baptist Church

2. BUDGET HEARING

- 2.1 2023/2024 Amended Budget and 2024/2025 Proposed Budget

Burton Kolder went over the budget message.

The total amount budgeted for merit raises and pay scale increases is \$677,577 and there is a line item in each departmental budget.

Burton then went over the Capital Outlay. The total amount of Capital Outlay is \$21,742,485. Water and sewer rates will be increased by 5% and 10% for the FYE 6/30/2025, effective 7/1/2024 and again on 1/1/2024. Garbage rates will be raised by the CPI that the city incurs by the garbage collection service provider each year.

Total Capital Outlay for the General Fund is \$2,670,380, which consist of: General Government \$259,000; Police Department \$1,032,300; Fire Department \$820,000 and Streets and Drainage \$559,080.

Total Capital Project Fund projects is \$21,269,229 and \$10,309,205 is to be funded by grants. In the Utility Fund, total Capital is \$275,528 and \$58,928 is coming rom Grants.

Parks and Recreation Funds total capital is \$200,728.

Total Capital is \$21,742,485 and \$10,368,133 is to be paid with assets funded by grants. The net cost of the projects to be funded by the City is \$11,374,352. We are only funding 25% of these projects which is really good.

Burton them went over the Consolidated Budget.

The city has no property taxes, only franchise taxes and sales taxes. We are the only city in the state that does not have property taxes.

Total Revenues for 2023 were \$38,198,820.

Estimated total revenues for 2024 are \$37,023,745.

And estimated total revenues for 2025 are \$45,811,679.

Total Expenditures for 2023 were \$29,109,714.

Estimated total expenditures for 2024 are \$39,699,028.

And estimated total expenditures for 2025 are \$46,388,141.

Burton stated this is the largest budget in the history of the city.

Burton then went over the Summary of the Net Operating Surplus.

2024 Estimated total net deficiency is \$3,343,114.

2025 Proposed Budget Total net deficiency is \$1,168,726.

The average of the last 5 years was \$3,630,700.

The average of the last 7 years is \$3,988,272.

When you add in the Capital Outlay, we have net operating surplus of \$6,190,331 for 2024 and we have a proposed net operating surplus of \$3,574,074 for 2025.

Burton stated we have been able to use the money in the bank to fund capital projects, which has been great for the City. He said the city is doing very well.

3. ADJOURNMENT

3.1 Adjourn Meeting



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
ON Wednesday, June 26, 2024
AT 6:00 P.M. AT 414 EAST MAIN STREET, COUNCIL CHAMBERS**

- Present:** Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)
- Staff:** Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Callie Laviolette (Chief Administrative Officer), Susie Richard (Executive Assistant to the Mayor), Millicent Norbert (Director of Tourism), Mark Rigsby (Communications Coordinator), Mel Bertrand (City Manager/Director of Public Works), Gerald deLaunay (City Attorney), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Bryan Champagne (Fire Chief), Justin Denais (Deputy Fire Chief), Dennis Mouton (Deputy Fire Chief), Walter Comeaux (City Engineer), Jamison Abshire (Director of Parks and Recreation), Ben Theriot (Code Enforcement Officer)

1. OPENING

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Pastor Moak with First Baptist Church

2. MINUTES

- 2.1 Acceptance of Minutes of the June 10, 2024, Regular Meeting
Motion by Councilman Delahoussaye
Second by Councilman Allen
Discussion: No public comments.
Final Resolution: Motion Approved
YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

3. ORDINANCES FOR ADOPTION

3.1 Ordinance #24-798

An ordinance adopting an Amending Operating Budget of Revenues and expenditures for the fiscal year beginning July 1, 2023 and ending June 30, 2024

Motion by Councilman Delahoussaye

Second by Councilman Regan

Discussion: Mayor Bourque stated this ordinance covers everything that was covered in the public hearing prior to the meeting.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

3.2 Ordinance #24-799

An ordinance adopting an Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2024 and ending June 30, 2025

Motion by Councilman Delahoussaye

Second by Councilman Allen

Discussion: Mayor Bourque stated this ordinance also covers everything that was covered in the public hearing.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

4. OTHER BUSINESS

4.1 Mr. Donny Richard

Request for dedication of Round-a-Bout in Cypress Meadow Subdivision "Tyler Myers Memorial Circle"

Councilman Forbes introduced Mr. Donny Richard the HOA President of Cypress Meadow Subdivision and the parents of Tyler Myers, Erica and Jamie Myers, who are residents of the subdivision. Mr. Richard stated they would like to dedicate the traffic circle in the subdivision in memory of Tyler Myers. Mr. and Mrs. Myers gave the Mayor and Council a brief background about their son Tyler who passed away at the age of 6 years old. They were not living in Broussard at the time, but one day Tyler and his older brother went 2 houses down in the neighborhood to play with a friend. Tyler was run over and killed while he was riding his scooter down the sidewalk in broad daylight. He fell from his scooter onto the sidewalk of his neighbor's driveway. The neighbor turned into his driveway going forward and ran over him and did not stop until he was in his parking spot. The driver was distracted by talking on his phone. He was also under the influence. Their mission is to create awareness to not look at or talk on your phone while driving. Mrs. Myers stated if they can save another life by doing this, then this can change a lot of things. This is something they have to live with every day. They feel seeing the sign in the traffic circle and knowing their story can change lives. The mayor and council had no problem with putting up the memorial sign in the traffic circle. Mayor Bourque asked Mel when he can put the signs up. Mel stated he can have them up tomorrow. Mr. Richard stated the signs are not ready yet, but they will take them to Mel as soon as they come in.

5. RESOLUTIONS

5.1 Resolution #792-24

A resolution approving the substantial completion of the West Fairfield Road Project
Motion by Councilman Regan

Second by Councilwoman Girouard

Discussion: Daniel Hutchinson stated the West Fairfield Road Project is complete. The road will go from Sable Palms to Highway 92 after the City of Youngsville has completed their section. The road is closed until Youngsville completes their section. Walter stated the dirt built up on the side is for another lane in the future.

Final Resolution: Motion Approved

YEAS:

District 1 -	Angel Racca
District 2 -	David Bonin
District 3 -	Jesse Regan
District 4 -	Heather Girouard
District 5 -	David Forbes
District 6 -	Kody Allen
At Large -	Jeff Delahoussaye

5.2 Resolution #793-24

A resolution granting a variance for Lot 28 of La Rue Malaga Subdivision to Trevor and Lisa Ducote for construction of a new home not to exceed 15 feet into the drainage easement

Motion by Councilman Delahoussaye

Second by Councilman Regan

Discussion: Mel stated he has no problem with this variance request. The owners need this variance to build their house on the property. Mel stated if they need to access the easement, they can go from the other side across the coulee, because we own that property. Gerald stated he will execute a hold harmless for the property owner to sign.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

5.3 Resolution #793-24

A resolution approving a permanent drainage servitude agreement with the City of Youngsville for the Fortune Road extension Project

Motion by Councilman Delahoussaye

Second by Councilman Allen

Discussion: Mayor Bourque stated Walter and Gerald have been working on this. Walter stated he looked at this and there is a strip of land we own that is doable for Youngsville. They will get water from the pond to the outfall. Gerald will be working with their lawyer on this agreement. Mayor Bourque stated he doesn't want to impede on the value of our property. The servitude is not exclusive to them. They are responsible for maintaining it in the future.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

5.4 Resolution #795-24

A resolution approving the substantial completion of the Mary Street Waterline Project
Motion by Councilman Forbes

Second by Councilman Allen

Discussion: Mel stated this was done with a CDBG Grant. They replace a 2" galvanized line with a 6" line.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

Mayor Bourque thanked everyone who worked on the budget, including the finance committee. He thanked Cristen for doing a great job. Next week we will turn the page on a new fiscal year. The city is growing. We have been recognized as one of the cleanest cities and one of the safest cities to live in, in the state of Louisiana.

6. ADJOURNMENT

6.1 Adjourn Meeting



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK