

Wednesday, July 31, 2024
LPSB-Regular Board Meeting

Lafayette Parish School Board
202 Rue Iberville
Lafayette, LA 70508 - 5:00 P.M.

1. MEETING OPENINGS

Subject : 1.1 Pledge of Allegiance to the Flag of the United States of America

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 1. MEETING OPENINGS

Type : Procedural

Subject : 1.2 Moment of Silence

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 1. MEETING OPENINGS

Type : Procedural

Subject : 1.3 Opening Comments - Superintendent

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 1. MEETING OPENINGS

Type : Procedural

2. INFORMATION ITEMS

Subject : 2.1 SUPERINTENDENT: Mayor-President Boulet Introduction - Touchet

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 2. INFORMATION ITEMS

Type : Information

Subject : 2.2 BOARD: Board Meeting Date Change for December - Touchet

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 2. INFORMATION ITEMS

Type : Information

Public Content

The Regular Board Meeting for December has been moved from December 4th to December 11th. The meeting will still begin at 5:00 p.m.

Subject : 2.3 EMPLOYEE SERVICES: Lafayette Parish School System's First Cohort of REACH University Graduates - N. Walker

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting
Category : 2. INFORMATION ITEMS
Type : Information

Public Content

Subject : 2.4 FACILITIES: Poche Prouet & Associates, LLC will be the architect for the following wing additions at L.J. Alleman Middle School, Judice Middle School and Acadiana High School pending funding and Board approval - LeJeune /Latiolais/Mason

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting
Category : 2. INFORMATION ITEMS
Type : Information

Subject : 2.5 FINANCE: Notice of Public Meeting to announce intent to call for an election to authorize renewal or continuation of an ad valorem tax - Dugas/Mouton

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting
Category : 2. INFORMATION ITEMS
Type : Information

Public Content

Announcement of Public Meeting

Notice is hereby given that at its meeting to be held on Wednesday, August 21, 2024 at 5:00 p.m. at its regular meeting place, the Board Room, 202 Rue Iberville, Lafayette, Louisiana, the Parish School Board of the Parish of Lafayette, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in Consolidated School District No. 1 of the Parish of Lafayette, State of Louisiana, to authorize the renewal or continuation of an ad valorem tax therein.

The attached announcement should be read aloud at the meeting.

File Attachments

[Announcement of Public Meeting.pdf \(7 KB\)](#)

3. CONSENT AGENDA

Subject : 3.1 ADMINISTRATION: Discussion and/or action concerning an amendment to the Lafayette Parish School System Elementary/Middle/High School Consequences of Behavior Policy-Appendix F for Possession of Unauthorized Technology/Electronic Devices that are prohibited on campus and the confiscation portion of the Student Code of Conduct - Moore/Gardner

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 3. CONSENT AGENDA
Type : Action
Recommended Action : That the Board approves an amendment to the Lafayette Parish School System Elementary/Middle/High School Consequences of Behavior Policy-Appendix F for Possession of Unauthorized Technology/Electronic Devices that are prohibited on campus and the confiscation portion of the Student Code of Conduct as attached in the Public Content section of this agenda item.

Public Content

File Attachments

[7.23.24 Code of Conduct RevisionFINAL.pdf \(54 KB\)](#)

Subject : 3.2 ADMINISTRATION: Discussion and/or action concerning a proposed new job description template, updates or changes in current job descriptions, and new job descriptions - Clement/Gardner
Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting
Category : 3. CONSENT AGENDA
Type : Action
Recommended Action : That the Board approves the proposed new job description template, updates or changes in current job descriptions, and new job descriptions as attached in the Public Content section of this agenda.

Public Content

A common job description template was created to create consistency for our nearly 300 job descriptions. All job descriptions will be broken into the following four categories:

1. Non-Exempt
2. Exempted-Degreed
3. Exempted-School-Based Certified/Licensed Professional
4. Exempted-District Certified/Licensed Professional

Over 50% of our current job descriptions were reviewed with supervisors of each department, and corrections were made if needed. New job descriptions were created where needed.

File Attachments

[Degreed Updated Part 1.pdf \(7,662 KB\)](#)
[Degreed Template Only.pdf \(2,705 KB\)](#)
[Degreed Updated Part 2.pdf \(880 KB\)](#)
[District Certificated Part 1.pdf \(5,099 KB\)](#)
[District Certificated Part 2.pdf \(6,666 KB\)](#)
[District Certified-Licensed Professional Template Only.pdf \(4,897 KB\)](#)

[Non-Exempt Delete.pdf \(187 KB\)](#)

[Non-Exempt New.pdf \(670 KB\)](#)

[Non-Exempt Template Only.pdf \(4,415 KB\)](#)

[Non-Exempt Updated Part 1.pdf \(4,145 KB\)](#)

[Non-Exempt Updated Part 2.pdf \(6,497 KB\)](#)

[Non-Exempt Updated Part 3.pdf \(5,744 KB\)](#)

[School Based Certificated-Licensed Professional Template Only.pdf \(829 KB\)](#)

[School Based Certificated Part 1.pdf \(7,450 KB\)](#)

[School Based Certificated Part 2.pdf \(1,606 KB\)](#)

[School Based Certificated-Licensed Professional New.pdf \(1,575 KB\)](#)

Subject : 3.3 ADMINISTRATION: Selection of the Group Health Insurance & Related Benefits Consultant - Touchet

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 3. CONSENT AGENDA

Type : Action (Consent)

Recommended Action : That the Board select a Group Health Insurance & Related Benefits Consultant and that the chosen company begin work with Lafayette Parish School System immediately.

Public Content

On July 3, 2024, the Board Insurance Committee heard presentations from the six consulting companies interested in providing Group Health Insurance & Related Benefits Consulting to Lafayette Parish School System. The Board Insurance Committee honored the Superintendents request to not take action and to instead allow for a more thorough one-on-one interview process and additional assessment.

The Superintendent and his team met separately with each consulting company on July 29, 2024. The in-depth interview process allowed for a more thorough review.

Subject : 3.4 EMPLOYEE SERVICES: Discussion and/or action concerning revisions to the 2024-2025 Salary Schedule - Clement/Gardner

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 3. CONSENT AGENDA

Type : Action

Recommended Action : That the Board approves revisions to the 2024-2025 Salary Schedule as shown in the document attached to the Public Content section of this agenda item.

Public Content

Document to be added.

Subject : 3.5 EMPLOYEE SERVICES: Discussion and/or action concerning a revision to the Supplemental Pay Rates

Section of the 2024-2025 Salary Schedule for Teacher-Substitute/Bus Drivers Supplemental Pay - Rabalais /Gardner/Clement

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting
Category : 3. CONSENT AGENDA
Type : Action
Recommended Action : That the Board approve the Supplemental Pay Rates Section of the 2024-2025 Salary Schedule implementing a Teacher-Substitute/Bus Drivers Supplemental Pay Rate to be paid to classroom teachers who forego their planning periods to cover classes and substitute for teachers who are absent when the school system is otherwise unable to find a substitute teacher to take the place of absent teachers, Special Education-ESL Para-educators performing their job duties and the absent teacher's job duties, and to bus drivers who drive a double run as listed in the Supplemental Substitute Pay Memo in the Public Content Section of this agenda item.

Public Content

File Attachments

[Substitute Supplemental pay Memo 7.29.24.pdf \(293 KB\)](#)

Subject : 3.6 EMPLOYEE SERVICES: Discussion and/or action concerning a one time Recruitment/Retention Stipend for the 2024-2025 school year for School Psychologist - Pupil Appraisal Services - Hebert/Ortego
Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting
Category : 3. CONSENT AGENDA
Type : Action
Recommended Action : That the Board approves a one time Recruitment/Retention Stipend for the 2024-2025 school year for School Psychologist - Pupil Appraisal who meet the listed criteria in the Public Content of section of this agenda. In emergency cases and other out of the ordinary situations that do not fall within the guidelines of the attached detailed document, the superintendent has administrative authority to handle those issues on a case by case basis.

Public Content

File Attachments

[Recruitment PAS.pdf \(148 KB\)](#)
[Retention PAS.pdf \(124 KB\)](#)

Subject : 3.7 FACILITIES Discussion and/or action to allocate funds from the Committed for Roofing Projects account within the

Self-Funded Construction Fund for the Parish-wide Roofing Strategic Analysis project to address any immediate roofing problems and possible future roof replacements. - Gautreaux /Fontenot

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 3. CONSENT AGENDA

Type : Action (Consent)

Recommended Action : That the Board approve the funding in the amount of \$150,000.00 for the Parish-wide Roofing Strategic Analysis project to fix any immediate roof problems and prepare for future roof replacements. Committed for Roofing Projects funds within the Self-Funded Construction Fund will be utilized for this project.

Public Content

New FY25 account to be funded utilizing a transfer from Self-Funded Construction Fund Committed for Roofing Projects:

Parish-wide Roofing Strategic Analysis - \$150,000

Subject : 3.8 FACILITIES: Discussion and/or action to allocate funds from the COVID Contingency account within the Self-Funded Construction Fund for Parish-Wide Playground Safety Upgrades to keep Lafayette Parish compliant with State Code Regulations - Gautreaux/Fontenot

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 3. CONSENT AGENDA

Type : Action (Consent)

Recommended Action : That the Board approve funding in the amount of \$400,000.00 for Parish-Wide Playground Safety Upgrades to get LPSS playgrounds up to code and set them up to better be able to keep them within code in the future. COVID Contingency funds within the Self-Funded Construction Fund will be utilized for this project.

Public Content

New FY25 account to be funded utilizing a transfer from Self-Funded Construction Fund COVID Contingency:

Parish-Wide Playground Safety Upgrades - \$400,000

Subject : 3.9 FINANCE: Discussion and/or action concerning the Louisiana Compliance Questionnaire for FY 2024 - Dugas / A.Mouton

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 3. CONSENT AGENDA

Type : Action (Consent)
Recommended Action : That the Board adopt and approve the Louisiana Compliance Questionnaire for Fiscal Year 2024 which is attached in the public content section of this agenda item.

Public Content

On an annual basis the Louisiana Legislative Auditor requires all municipalities and local governing boards to complete and adopt the Louisiana Compliance Questionnaire. The questionnaire is a required part of our financial audit and its purpose is to document whether we complied with State laws. Once adopted by our governing board, the questionnaire will be used by our external auditors at the beginning of the financial audit.

File Attachments

[Louisiana Audit Compliance Questionnaire - Government.pdf \(468 KB\)](#)

Subject : 3.10 FINANCE: Discussion and/or action concerning the July Budget-to-Actual/Revisions for FY 23-24 - Dugas /LeBlanc
Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting
Category : 3. CONSENT AGENDA
Type : Action (Consent)
Recommended Action : That the Board approves the July Budget-to-Actual /Revisions for FY 23-24 as attached in the public content section of this agenda item.

Public Content

File Attachments

[General Fund BTA-Revision #10.pdf \(89 KB\)](#)
[Capital Improvement BTA-Revision #7.pdf \(184 KB\)](#)
[Group Insurance Fund BTA-Revision #4.pdf \(109 KB\)](#)
[Sales Tax Fund Combined BTA-Revision 53124.pdf \(20 KB\)](#)

Subject : 3.11 RISK MANAGEMENT: Discussion and/or action concerning revisions to Policies: GAMA-Employee Smoking, Tobacco, and Marijuana Use; IDFA-Interscholastic Athletics; IDE-Co-Curricular Activities and Extracurricular Activities; EB-Building and Grounds Management; IDCH-Home Study Program; JGCE-Child Abuse; JCDAE-Student Use of Electronic Telecommunication Devices and JBD-Student Absences and Excuses - Early
Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting
Category : 3. CONSENT AGENDA
Type : Action (Consent)
Recommended Action : That the Board approves revisions to Policies: GAMA-Employee Smoking, Tobacco, and Marijuana Use; IDFA-

Interscholastic Athletics; IDE-Co-Curricular Activities and Extracurricular Activities; EB-building and Grounds Management; IDCH-Home Study Program; JGCE-Child Abuse; JCDAE-Student Use of Electronic Telecommunication Devices and JBD-Student Absences and Excuses as attached in the public content section of this agenda item.

Public Content

These six (6) policies are being revised per new legislation language.

File Attachments

[GAMA-24 \(hl\).pdf \(15 KB\)](#)

[GAMA-24.pdf \(15 KB\)](#)

[IDFA-24 \(hl\).pdf \(26 KB\)](#)

[IDFA-24.pdf \(25 KB\)](#)

[IDE-24 \(hl\).pdf \(20 KB\)](#)

[IDE-24.pdf \(19 KB\)](#)

[EB-24 \(hl\).pdf \(21 KB\)](#)

[EB-24.pdf \(21 KB\)](#)

[IDCH-24 \(hl\).pdf \(23 KB\)](#)

[IDCH-24 - Copy.pdf \(22 KB\)](#)

[JGCE-24 \(hl\).pdf \(44 KB\)](#)

[JGCE-24.pdf \(31 KB\)](#)

[7.23.24RevisionJCDAE-24FINAL.docx \(1\).pdf \(66 KB\)](#)

[FILE_JBD \(hl\) \(1\).pdf \(112 KB\)](#)

Subject : 3.12 WAREHOUSE: Discussion and/or action concerning online auction of Surplus Equipment and Supplies - Francis/Villard

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 3. CONSENT AGENDA

Type : Action (Consent)

Recommended Action : That the Board declares obsolete, discarded, and/or unusable equipment, furniture, and fixtures as surplus property and authorizes the Warehouse to sell and/or dispose of these items using a public online auction process as listed in the public content section of this agenda item.

Public Content

The LPSS Surplus Property Auction will take place on GovDeals website located at <https://www.govdeals.com/index.cfm>. New buyers will need to register before being able to bid on items online at www.govdeals.com/register/. To find Lafayette Parish School System auctioned items, click on Location Search, type in 70508 in the Zip/Postal Code box and click the Search button. Click on the name Lafayette Parish School System when it appears.

Subject : 3.13 SUPERINTENDENT: Discussion and/or action concerning the Minutes of May 22, 2024, June 12, 2024 and July 19, 2024 - Touchet

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting
Category : 3. CONSENT AGENDA
Type : Action (Consent)
Recommended Action : That the Board approve the minutes of May 22, 2024, June 12, 2024 and July 19, 2024 as attached to the public content section of this agenda item.

File Attachments

[LPSB - Board Insurance Committee Meeting - 5.22.24 \(2\).pdf \(86 KB\)](#)
[LPSB -Board Insurance Committee Meeting \(Wednesday, June 12, 2024\).pdf \(76 KB\)](#)
[LPSB-Regular Board Meeting - REVISED \(Wednesday, June 12, 2024\) \(1\).pdf \(98 KB\)](#)
[LPSB-Special Board Meeting \(Friday, July 19, 2024\) \(1\) \(1\).pdf \(79 KB\)](#)

Subject : 3.14 Approval of All Action Consent Items
Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting
Category : 3. CONSENT AGENDA
Type : Action (Consent)
Recommended Action : That the Board approve all Action Consent Items with the exception of items pulled.

4. LITIGATION

Subject : 4.1 BOARD: Discussion and/or action concerning prospective litigation in the matter of Patricia Cormier relative to her Workers' Compensation claim - Early
Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting
Category : 4. LITIGATION
Type : Action

Public Content

The Board may enter into executive session to discuss formal written demand which has been made by Patricia Cormier relative to her Workers' Compensation claim, and take any action warranted upon its return to open session.

Subject : 4.2 BOARD: Discussion and/or action concerning prospective litigation in the matter of Shawana Johnson relative to her Workers' Compensation claim - Early
Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting
Category : 4. LITIGATION
Type : Action

Public Content

The Board may enter into executive session to discuss formal written demand which has been made by Shawana Johnson relative to her Workers' Compensation claim, and take any action warranted upon its return to open session.

Subject : 4.3 BOARD: Discussion and/or action concerning prospective litigation in the matter of Adrienne Landry relative to her Workers' Compensation claim - Early

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 4. LITIGATION

Type : Action

Public Content

The Board may enter into executive session to discuss formal written demand which has been made by Adrienne Landry relative to her Workers' Compensation claim, and take any action warranted upon its return to open session.

Subject : 4.4 BOARD: Discussion and/or action concerning prospective litigation in the matter of Lela Lemelle relative to her Workers' Compensation claim - Early

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 4. LITIGATION

Type : Action

Public Content

The Board may enter into executive session to discuss formal written demand which has been made by Lela Lemelle relative to her Workers' Compensation claim, and take any action warranted upon its return to open session.

Subject : 4.5 BOARD: Discussion and/or action concerning pending litigation in the matter of Nanette Mccord vs. Lafayette Parish School Board, et al Docket No. 2023-0492-K, 15th Judicial District Court, Parish of Lafayette, State of Louisiana - Early - Early

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 4. LITIGATION

Type : Action

Public Content

The Board may enter into executive session to discuss strategy in pending litigation entitled Nanette Mccord vs. Lafayette Parish School Board, et al; Docket No. 2023-0492-K, 15th Judicial District Court, Parish of Lafayette, State of Louisiana and take any action warranted upon its return to open session.

Subject : 4.6 BOARD: Discussion and/or action concerning pending litigation in the matter of Rose Dupuis vs. Lafayette Parish School Board, et al; Docket No. 2023-5970-J, 15th Judicial District Court, Parish of Lafayette, State of Louisiana - Early

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 4. LITIGATION

Type : Action

Public Content

The Board may enter into executive session to discuss strategy in pending litigation entitled Rose Dupuis vs. Lafayette Parish School Board, et al; Docket No. 2023-5970-J, 15th Judicial District Court, Parish of Lafayette, State of Louisiana and take any action warranted upon its return to open session.

5. EXPULSION APPEAL

Subject : 5.1 Student Expulsion Appeal

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 5. EXPULSION APPEAL

Type : Action

Public Content

6. ADJOURN

Subject : 6.1 Adjourn Meeting

Meeting : Jul 31, 2024 - LPSB-Regular Board Meeting

Category : 6. ADJOURN

Type : Procedural