

Mayor
Ray Bourque
mayorbourque@broussardla.com
www.cityofbroussard.com



Council:
Angel Racca - District I
David M. Bonin - District II
Jesse Regan - District III
Heather Girouard - District IV
David Forbes - District V
Kody Allen - District VI
Jeff Delahoussaye - At Large

**AGENDA FOR THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
WEDNESDAY, JANUARY 29, 2025 AT 6:00 P.M. AT
414 EAST MAIN STREET, COUNCIL CHAMBERS**

**Meetings are streamed live. Please visit our website at
<https://www.cityofbroussard.com/government/city-council>
to obtain access to our live meetings.**

1. OPENING

Mayor Bourque

1.1 Pledge of Allegiance

1.2 Invocation

2. MINUTES

2.1 Acceptance of Minutes of the January 14, 2025 Regular Meeting

3. OTHER BUSINESS

Mayor Bourque

3.1 Mr. Francis Touchet and Katie Labue
Lafayette Parish School System Report

Mayor Bourque

- 3.2 Presentation of the St. Julien Park expansion pickleball facility plans by Russell Trahan, Walter Comeaux and Bryan Boudreaux (Veterans Memorial portion)

4 RESOLUTIONS

Mayor Bourque

- 4.1 Resolution #824-25
A resolution amending the 2024/2025 Operating Budget of Revenues and Expenditures to add additional funding in Professional Services in the Sports Complex Budget for St Julien Park for the contract with Fulcrum Sales and Marketing

5 ORDINANCES FOR INTRODUCTION

Gerald deLaunay and
Mayor Bourque

- 5.1 Ordinance #25-819
An ordinance of the city to adopt modification to existing sales and use tax ordinances

6 ORDINANCES FOR ADOPTION

Gerald deLaunay and
Mayor Bourque

- 6.1 Ordinance #24-818
An ordinance setting the City Council Meeting for the 2nd and 4th Tuesday of each month with the exception of the months of November and December, which will only have one meeting a month on the 2nd Tuesday of the month

7 ADJOURNMENT

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
on Tuesday, January 14, 2025
AT 6:00 P.M. AT 414 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Gwen Broussard (Executive Asst to the Mayor's Office) Kelli Miguez (Deputy City Clerk/Administrator of Utility Operations), Mark Rigsby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Jamison Abshire (Director of Parks and Recreation), Ben Theriot (Code Enforcement Officer), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Bryan Champagne (Fire Chief), Gerald deLaunay (City Attorney), Walter Comeaux (Engineer)

Absent: Graham Beduze (Chief Administrative Officer)

1. OPENING

1.1 Pledge of Allegiance

1.2 Invocation done by Pastor Weldon Moak with First Baptist Church

2. MINUTES

- 2.1 Acceptance of Minutes of the December 10, 2024, Regular Meeting
Motion by Councilman Delahoussaye
Second by Councilman Allen
Discussion: No public comments.
Final Resolution: Motion Approved

YEAS:

District 1 -	Angel Racca
District 2 -	David Bonin
District 3 -	Jesse Regan
District 4 -	Heather Girouard
District 5 -	David Forbes
District 6 -	Kody Allen
At Large -	Jeff Delahoussaye

3 OTHER BUSINESS

- 3.1 Approval to reschedule the Tuesday, January 28, 2025, Council Meeting to Wednesday January 29, 2025
Motion by Councilman Delahoussaye
Second by Councilman Regan
Discussion: Mayor Bourque stated the reason for the rescheduling is due to a conflict with the LMA Mid-Winter Conference which will be held the Tuesday, which they attend for training.
Final Resolution: Motion Approved
YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

- 3.2 Approval of the November 2024 Financials
Motion by Councilman Delahoussaye
Second by Councilman Forbes
Discussion: Mayor Bourque stated that we are 4% ahead of budget. Cristen stated next month it should be higher, because it will be for December sales.
Final Resolution: Motion Approved
YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

4 RESOLUTIONS

- 4.1 Resolution #823-25
A resolution granting authority to the Mayor to execute all documents pertaining to the Capital Outlay Program
Motion by Councilman Delahoussaye
Second by Councilwoman Girouard
Discussion: Mayor Bourque stated Richard Minvielle requested we adopt this resolution for the following upcoming Capital Outlay Grants: Albertsons Parkway Water Well &

Ground Storage Tank, Planning & Construction (Project No. 50-M32-23-05); Marteau Rd Water Well, Planning & Construction (Project No. 50-M32-23-02); Water Systems Groundwater Storage Tank, Planning & Construction (Project No. 50-M32-23-01).

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

4.2 Resolution #824-25

A resolution approving substantial completion of the renovations to the Broussard Police Department building at 5801 Highway 90 East

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: Brian Boudreaux, the architect asked if anyone had any questions?

Councilman Bonin asked if the Police Department is currently occupying the building?

Boudreaux stated yes, they are and there are only two items on the punch list that need to be addressed. Chief Olivier thanked Bryan, and stated they are fully operational in the new building. He also thanked the Mayor and Council and Mel for everything. The signage for the building should be in next week. Chief Olivier stated his officers are extremely excited about leaving a 3,000 square foot building and going into a 23,000 square foot facility. Mayor Bourque stated the city will host a ribbon cutting and a walk through in the near future.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

Mayor Bourque wanted to extend thanks to the Stuller Family Foundation for donating \$5,000 to Firefighter Erik Mannting, who was injured on New Year's on a fire call. Mannting is currently recovering and has more surgeries ahead of him in the future.

4 ADJOURNMENT



Mayor Ray Bourque

Tina Emert, City Clerk

RESOLUTION NO: 824-25

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, TO AMEND THE 2024-2025 OPERATING BUDGET OF REVENUES
AND EXPENDITURES TO INCREASE AUTHORIZED
EXPENDITURES AND AUTHORIZE
CONTRACT WITH FULCRUM SALES AND MARKETING**

WHEREAS, Broussard City Council finds that it is in the best interest of the City of Broussard to further develop and promote business operations in St. Julien Park; and

WHEREAS, the City administration has requested funding for a contract with Fulcrum Sales and Marketing to promote and develop business for St. Julien Park; and

WHEREAS, the Broussard City Council desires to authorize said contract and to amend the 2024/2025 Operating Budget of Revenues and Expenditures for said contract.

THEREFORE, BE IT RESOLVED by the City Council of the City of Broussard, Louisiana, that the 2024/2025 Operating Budget of Revenues and Expenditures be amended to increase authorized expenditures by \$60,000.00 for the contract with Fulcrum Sales and Marketing.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to negotiate and execute said contract and to take such further action as is necessary in his opinion to carry out the intents and purposes of the foregoing resolution.

And this Resolution was submitted to a vote on the 29th day of January, 2025, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this 29th day of January, 2025.

RAY BOURQUE, Mayor

TINA EMERT, City Clerk

CERTIFICATION

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held on this, the 29th day of January, 2025.

TINA EMERT
City Clerk, City of Broussard

ORDINANCE NO: 25-819

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, TO ADOPT MODIFICATIONS TO EXISTING SALES AND USE TAX
ORDINANCES**

WHEREAS, pursuant to Article VI, Section 29 of the Constitution of the State of Louisiana as originally adopted and subsequently amended, as well as other constitutional and statutory authority, the City of Broussard, Louisiana has levied taxes on the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and upon the sale of services in the City, and

WHEREAS, the State of Louisiana has from time to time adopted statutes, rules, and regulations governing sales and use taxes as described above, including provisions governing which goods or transactions are subject to taxation, the situs of taxable transactions, exemptions and exclusions from taxation, and definition of vendor compensation; and

WHEREAS, the City Council of the City of Broussard finds that it is in the best interest of the City and its citizens to have the broadest application of its sales and use tax ordinances to allow imposition and collection of sales and use taxes to the fullest extent as allowed by law; and

WHEREAS, in order to achieve its objectives, the City of Broussard desires to adopt by reference the statutes, rules, and regulations recognized and applied by the State of Louisiana for imposition and collections of sales and use taxes to the extent same may be practically applied to the City of Broussard.

The foregoing considered:

BE IT RESOLVED by the City Council of the City of Broussard that all prior ordinances of the City of Broussard providing for the imposition and /or collection of sales and use taxes be and are hereby modified to the extent necessary to conform to this ordinance, but in no event shall the breadth of said ordinances be reduced.

BE IT FURTHER RESOLVED by the City Council of the City of Broussard that the statutes, rules, and regulations of the State of Louisiana governing or interpreting the imposition and collection of sales and use taxes, including, without limitation, provisions governing which goods or transactions are subject to taxation, the situs of taxable transactions, exemptions and exclusions from taxation, and calculation of vendor compensation.

BE IT FURTHER RESOLVED by the City Council of the City of Broussard that current practices and procedures for collection and reporting of sales and use taxes shall continue subject to changes as required by statutes, rules, and regulations of the State of Louisiana, and shall be carried out in a manner to allow for broadest application of sales and use tax ordinances to allow for collection of sales and use taxes to the fullest extent allowed by law.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this the 11th day of February, 2025.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

ORDINANCE NO: 24-818

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, TO AMEND THE SCHEDULE FOR REGULAR COUNCIL MEETINGS**

The City Council for the City of Broussard, Louisiana, meeting in regular session on the 10th day of December, 2024 with a quorum being present, adopted the following ordinance.

WHEREAS, meetings of the City Council of the City of Broussard are currently scheduled for the second and fourth Tuesdays of each month; and

WHEREAS, the Broussard City Council finds that the meeting schedule should be amended for the months of November and December.

THEREFORE, BE IT ORDAINED by the City Council of the City of Broussard, Louisiana, that commencing in January, 2025 regular meetings of the City Council shall be on the second and fourth Tuesdays of each month with the exception of the months of November and December. For each of the months of November and December, only one regular meeting shall be conducted and will be on the second Tuesday of said months.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this the 29th day of January, 2025.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor