

Mayor
Ray Bourque
mayorbourque@broussardla.com
www.cityofbroussard.com



Council:
Angel Racca - District I
David M. Bonin - District II
Jesse Regan - District III
Heather Girouard - District IV
David Forbes - District V
Kody Allen - District VI
Jeff Delahoussaye - At Large

**AGENDA FOR THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, February 11, 2025 AT 6:00 P.M. AT
414 EAST MAIN STREET, COUNCIL CHAMBERS**

**Meetings are streamed live. Please visit our website at
<https://www.cityofbroussard.com/government/city-council>
to obtain access to our live meetings.**

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| 1. OPENING | Mayor Bourque |
| 1.1 Pledge of Allegiance | |
| 1.2 Invocation | |
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| 2. MINUTES | Mayor Bourque |
| 2.1 Acceptance of Minutes of the January 29, 2025 Meeting | |
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| 3. OTHER BUSINESS | Mayor Bourque |
| 3.1 David Hensgens w/Still Water Development
RE: Request for Variances in Cypress Falls Subdivision | |

4. RESOLUTIONS

Mayor Bourque and
Gerald deLaunay

4.1 Resolution #826-25

A resolution accepting that certain Act of Dedication for Cypress Falls Subdivision

5. ORDINANCES FOR INTRODUCTION

Mayor Bourque and
Gerald deLaunay

5.1 Ordinance #25-820

An ordinance changing the zoning of 101, 104, 105 and 106 Gypsy Road from
Light Industrial to Community Commercial

6. ORDINANCES FOR ADOPTION

Gerald deLaunay and
Mayor Bourque

6.1 Ordinance #25-819

An ordinance of the city to adopt modification to existing sales and use tax
ordinances

7. ADJOURNMENT

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
on Wednesday, January 29, 2025
AT 6:00 P.M. AT 414 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk/Director of Administrative Services), Kelli Miguez (Deputy City Clerk/Administrator of Utility Operations), Graham Beduze (Chief Administrative Officer), Mark Rigsby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Jamison Abshire (Director of Parks and Recreation), Ben Theriot (Code Enforcement Officer), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Bryan Champagne (Fire Chief), Gerald deLaunay (City Attorney), Walter Comeaux (Engineer)

Absent: Cristen Thibodeaux (Finance Manager), Gwen Broussard (Executive Asst to the Mayor's Office), Councilman Kody Allen (District 6)

1. OPENING

1.1 Pledge of Allegiance

1.2 Invocation done by Pastor Gabe Smith with Our Savior's Church

2. MINUTES

2.1 Acceptance of Minutes of January 14, 2025, Regular Meeting
Motion by Councilman Delahoussaye
Second by Councilman Forbes
Discussion: No public comments.
Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 At Large - Jeff Delahoussaye

ABSENT: District 6 - Kody Allen

3 OTHER BUSINESS

3.1 Mr. Francis Touchet and Katie Labue Lafayette Parish School System Report

Mr. Touchet addressed the council. Ms. Labue was not present. He stated the school board is currently doing district optimization. They did hire a company that came back with 14 recommendations which were voted on at the Nov. 20th school board meeting. Not all of the recommendations were approved. They will definitely do re-zoning for the next school year. Some students from L. J. Alleman will go to Broussard Middle. Students from Drexel will go to Ernest Gallet. They will create a Pre-K Zone for Drexel. Touchet stated they also have an excellent working relationship with Chief Olivier and his staff, and he is very grateful for that. Touchet stated their next step is looking at every line item in the budget to make sure they are getting a return back on their investment. There are 3 things he would like to see happen: 1) Raise teacher salaries starting at \$50,000; 2) Incentive Pay for teachers that produce extra and 3) Physically responsible with taxpayers' dollars. Mayor Bourque questioned, if Broussard Middle has the capacity for the children from L. J. Alleman? Touchet stated yes, they are not at capacity. Right now, they cannot predict how many kids will be enrolled in the Pre-K Program; that is why they have to make Drexel presentable. Councilman Forbes expressed his thoughts on the incentive pay for the teachers. Their work does not stop on Fridays. They work on Saturday and Sundays dealing with parents and making lesson plans. Touchet stated he sees who is working and who is putting in the extra time for kids and the schools.

- #### 3.2 Presentation of the St. Julien Park expansion pickleball facility plans by Russell Trahan, Walter Comeaux and Bryan Boudreaux (Veterans Memorial portion)
- Russell Trahan presented his portion of the St. Julien expansion project. This will expand the tennis facility, including new restrooms, pickle ball courts and a parking lot. The project has grown. They are taking the existing basketball court and expanding it and also covering it. They will put in 2 additional tennis courts, and a pro-shop with an observation deck. The designs are 75% complete. Walter addressed the council. He will be doing the site prep for the project. They will dig a pond to build up the pad. They don't know if the material in the pond will be suitable for that yet, but it will be a cost savings. On the ridge of the trees will be the Veterans Memorial and maybe some ponds with fountains in the back. Brian Bourdeaux stated the design has been ongoing for a while. Brian stated that the current area is wooded, so they have to wait and see what is viable. They plan to sell bricks for the sidewalk at the memorial for a fund raiser in honor of veterans. Mayor Bourque stated the reason for this brief presentation was to pull the finance committee together and put a deeper dive into this for the professionals to see where we can save money.

4 RESOLUTIONS

4.1 Resolution #825-25

A resolution amending the 2024/2025 Operating Budget of Revenues and Expenditures to add additional funding in Professional Services in the Sports Complex Budget for St Julien Park for the contract with Fulcrum Sales and Marketing

Motion by Councilman Bonin

Second by Councilman Forbes

Discussion: Mayor Bourque stated the finance committee met with Flucrum about his contract. We will extend the contract for 3 months at a time as long as the performance is good. Councilman Regan stated this is a 12-month contract with a 3-month pilot.

They will meet every 3 months to see the return on the investment.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 At Large - Jeff Delahoussaye

ABSENT: District 6 - Kody Allen

5 ORDINANCES FOR INTRODUCTION

5.1 Ordinance #25-819

An ordinance of the city to adopt modification to existing sales and use tax ordinances.

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: Gerald stated we received a letter from the Sales Tax office stating that due to legislation the current sales tax ordinances need to be modified. By adopting this we will referencing all state requirements followed by the same exemptions.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 At Large - Jeff Delahoussaye

ABSENT: District 6 - Kody Allen

6 ORDINANCES FOR ADOPTION

6.1 Ordinance #24-818

An ordinance setting the City Council Meeting for the 2nd and 4th Tuesday of each month with the exception of the months of November and December, which will only have one meeting a month on the 2nd Tuesday of each month.

Motion by Councilman Delahoussaye

Second by Councilman Forbes

Discussion: No public comments

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
	At Large -	Jeff Delahoussaye
ABSENT:	District 6 -	Kody Allen

Mayor Bourque reminded everyone of Coffee in Broussard at 7:30 am on Friday at Prejean's. Also, early voting starts on Saturday,

ADJOURNMENT



Mayor Ray Bourque



Tina Emert, City Clerk



January 29, 2025

Attn: Tina Emert

Re: Variance Request
Cypress Falls Subdivision

Ms. Emert,

Please allow this letter to serve as our variance request for the following conditions on the final plat for Cypress Falls Subdivision.

1. Reduce the front building setbacks from 20' to 15' for Lots 32 & 36.
2. Reduce the utility servitude along the north side of Cypress Falls Drive from 15' to 10' as shown on the final plat. There are no City of Broussard Utilities paralleling this servitude.

Thank you for your consideration in these matters. If you have any questions or need any additional information, please feel free to reach out.

Sincerely,

Stillwater Development, LLC

By 
David Hensgens, PE
President

RESOLUTION NO. 826-25

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, ACCEPTING THAT CERTAIN
ACT OF DEDICATION FOR CYPRESS FALLS SUBDIVISION**

WHEREAS, the continued progress and development of the City of Broussard, Louisiana, requires the development of real estate and access for the citizens of the City of Broussard, Louisiana, to public streets, as well as the obtaining of utility servitudes to be provided in accordance with applicable regulations promulgated by the City of Broussard, Louisiana; and

WHEREAS, the Developer of Cypress Falls Subdivision desires to dedicate for public use, and for perpetual public maintenance for the public in general, but, in particular, in favor of the City of Broussard, certain utility infrastructure; and

WHEREAS, an Act of Dedication has been proposed by Developer dedicating utility infrastructure and servitudes to the City for the ultimate benefit of the public, as reflected on the plat of survey referred to therein; and

THEREFORE, BE IT RESOLVED by the City of Broussard, Louisiana, that, the proposed Act of Dedication shall be accepted subject to applicable regulations of the City of Broussard upon approval of the form of the dedication by the Mayor.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized and directed to review the proposed dedication, and once approved as to form by him, is authorized to accept the dedication subject to such conditions as the Mayor deems necessary or desirable.

And this Resolution was submitted to a vote on the 11th day of February 2025, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTIONS:

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

CERTIFICATE

I, Tina Emert, Clerk of the City of Broussard, do hereby certify that the above is a true and exact copy of the Resolution adopted by the City Council of the City of Broussard, on the 11th day of February, 2025, at which time a quorum was present and voted.

TINA EMERT
CITY CLERK - CITY OF BROUSSARD

ORDINANCE NO.: 25-820

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, AMENDING THE ZONING ORDINANCE OF THE CITY OF
BROUSSARD, LOUISIANA**

The City Council of the City of Broussard, Louisiana, meeting in regular session with a quorum being present on the 25th day of February, 2025, and, after having considered that it would be in the best interest and welfare of the citizens of Broussard, Louisiana, does hereby amend its existing Zoning Ordinance.

BE IT ORDAINED that the Zoning Ordinance of the City of Broussard, Louisiana, be amended by adding to or modifying “Appendix C – Zoning Maps” as follows:

MAP G-12

Property located at 101, 104, 105 and 106 Gypsy Road (Private Road) to be re-zoned from Light Industrial to Community Commercial.

BE IT FURTHER ORDAINED that all Ordinances or Resolutions, or parts thereof, in conflict are herewith and hereby repealed.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the 25th day of February, 2025.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

Request for rezoning of property Zoning Map G-12

Addresses are

101, 104. 105 and 106 Gypsy Road (PVT)

Mayor
Ray Bourque
mayorbourque@broussardla.com
www.cityofbroussard.com



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Angel Racca - District I
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Jesse Regan - District III
Heather Girouard - District IV
David Forbes - District V
Kody Allen - District VI
Jeff Delahoussaye - At Large

Minutes of the Broussard Planning and Zoning Commission Meeting
Held on Thursday, January 9, 2024

Members Present

Teddy Eastin, Brad Hamman, Keith Rousseau,
Craig Kimball, Russell Trahan

Members Absent

N/A

Others Present

Sarah Hebert – BPC Clerk
Ray Bourque, Mayor
Walter Comeaux IV – Comeaux Engineering
Gerald DeLaunay- City Attorney
Ben Theriot – Floodplain Administrator
Casey Fletcher, Permit Clerk
Graham Beduze -CAO
Property Owners

Brad Hamman called the meeting to order.

Brad Hamman opened the meeting with the Pledge of Allegiance, followed by a moment of Silent Prayer.

Teddy Eastin moved to adopt the minutes of the December 12, 2024; meeting has written.

Second by Russell Trahan

Question Brad Hamman

Roll Call:

Teddy Eastin, Yea - Brad Hamman, Yea - Keith Rousseau, Yea-
Craig Kimball, Yea- Russell Trahan, Yea

Broussard Planning Commission

N/A

Broussard Zoning Commission

Maegan Mayon – Rhiannon M Leblanc, Ronnie Mayon – Lots, A-B-C

Section 2, T11S-R5E - Private Street recently renamed to Gypsy Road

Currently zoned Light Industrial would like to change zoning to accommodate future use plans.

After a brief discussion, the property in question has mobile homes on it and the owners may replace them with mobile homes in the future or may build single family residential homes.

A recommendation is to rezone this property to Community Commercial to accommodate future use.

Russell Trahan moved to recommend to the City Council that the re-zoning of the above stated property from Light Industrial to Community Commercial.

Second by Keith Rousseau

Question Brad Hamman

Roll Call:

Teddy Eastin, Yea - Brad Hamman, Yea - Keith Rousseau, Yea-
Craig Kimball, Yea- Russell Trahan, Yea

Adjourn

Moved to adjourn – Craig Kimball

Second by – Keith Rousseau

Question – Brad Hamman

Roll Call:

Teddy Eastin, Yea - Brad Hamman, Yea - Keith Rousseau, Yea-
Craig Kimball, Yea- Russell Trahan, Yea

ORDINANCE NO: 25-819

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, TO ADOPT MODIFICATIONS TO EXISTING SALES AND USE TAX
ORDINANCES**

WHEREAS, pursuant to Article VI, Section 29 of the Constitution of the State of Louisiana as originally adopted and subsequently amended, as well as other constitutional and statutory authority, the City of Broussard, Louisiana has levied taxes on the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and upon the sale of services in the City, and

WHEREAS, the State of Louisiana has from time to time adopted statutes, rules, and regulations governing sales and use taxes as described above, including provisions governing which goods or transactions are subject to taxation, the situs of taxable transactions, exemptions and exclusions from taxation, and definition of vendor compensation; and

WHEREAS, the City Council of the City of Broussard finds that it is in the best interest of the City and its citizens to have the broadest application of its sales and use tax ordinances to allow imposition and collection of sales and use taxes to the fullest extent as allowed by law; and

WHEREAS, in order to achieve its objectives, the City of Broussard desires to adopt by reference the statutes, rules, and regulations recognized and applied by the State of Louisiana for imposition and collections of sales and use taxes to the extent same may be practically applied to the City of Broussard.

The foregoing considered:

BE IT RESOLVED by the City Council of the City of Broussard that all prior ordinances of the City of Broussard providing for the imposition and /or collection of sales and use taxes be and are hereby modified to the extent necessary to conform to this ordinance, but in no event shall the breadth of said ordinances be reduced.

BE IT FURTHER RESOLVED by the City Council of the City of Broussard that the statutes, rules, and regulations of the State of Louisiana governing or interpreting the imposition and collection of sales and use taxes, including, without limitation, provisions governing which goods or transactions are subject to taxation, the situs of taxable transactions, exemptions and exclusions from taxation, and calculation of vendor compensation.

BE IT FURTHER RESOLVED by the City Council of the City of Broussard that current practices and procedures for collection and reporting of sales and use taxes shall continue subject to changes as required by statutes, rules, and regulations of the State of Louisiana, and shall be carried out in a manner to allow for broadest application of sales and use tax ordinances to allow for collection of sales and use taxes to the fullest extent allowed by law.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this the 11th day of February, 2025.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor