

Mayor
Ray Bourque
mayorbourque@broussardla.com
www.cityofbroussard.com



Council:
Angel Racca - District I
David M. Bonin - District II
Jesse Regan - District III
Heather Girouard - District IV
David Forbes - District V
Kody Allen - District VI
Jeff Delahoussaye - At Large

**AGENDA FOR THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY August 26, 2025 AT 6:00 P.M. AT
416 EAST MAIN STREET, COUNCIL CHAMBERS**

**Meetings are streamed live. Please visit our website at
<https://www.cityofbroussard.com/government/city-council>
to obtain access to our live meetings.**

1. OPENING

Mayor Bourque

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Pastor Weldon Moak with First Baptist Church

2. MINUTES

Mayor Bourque

- 2.1 Acceptance of Minutes of the August 12, 2025 Meeting

3. FINANCIAL REPORT

Cristen Thibodeaux

3.1 Approval of the July 2025 financial report

4. OTHER BUSINESS

4.1 Lafayette Street update

Mayor Bourque

4.2 Monsters on Main Event

Millicent Norbert

5. ORDINANCES FOR INTRODUCTION

Mayor Bourque

5.1 Ordinance #25-834

An ordinance of the City of Broussard fixing and adopting a policy on collection of vegetative debris

6. ORDINANCES FOR ADOPTION

Mayor Bourque

6.1 Ordinance #25-833

An ordinance of the City of Broussard annexing property located on and along the southern right of way of Garber Road in Section 54/98, Township 10 South, Range 5 East in Lafayette Parish, LA on Garber Road 520-540 even numbers on Garber Road and 542-578 even numbers on Garber Road, placed in Voting District 1 for the City of Broussard

7. ADJOURNMENT

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
on Tuesday, August 12, 2025
AT 6:00 P.M. AT 416 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Kelli Migues (Deputy City Clerk/Administrator of Utility Operations), April Aguilar (Manager to the Mayor's office), Graham Beduze (Director of Economic Development), Mark Rigsby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Jamison Abshire (Director of Parks and Recreation), Gerald Delaunay (City Attorney), Randy Lasseigne (City Attorney), Walter Comeaux (Engineer), Daniel Hutchinson (Engineer), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Justin Denais (Deputy Fire Chief), Ben Theriot (Code Enforcement Officer)

Absent: Bryan Champagne (Fire Chief)

1. OPENING

1.1 Pledge of Allegiance

1.2 Invocation done by Pastor Gabe Smith with Our Savoir's Church

2. MINUTES

2.1 Acceptance of Minutes of the July 22, 2025 Regular Meeting

Motion by Councilman Delahoussaye

Second by Councilwoman Girouard

Discussion: No public comments

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

3. OTHER BUSINESS

3.1 Recognition of Community Achievement Awards

The mayor proudly announced that the City of Broussard won the LMA Community Achievement Award for excellence in basic services, recognizing the Broussard Service Complex. After showing the award submission video, he congratulated the city council and city employees for their contributions to the achievement. At the conclusion of the meeting, each council member was honored with a commemorative plaque in recognition of their service. A group photo was taken to mark the occasion and celebrate their contributions.

3.2 Recognition of LMA Service Awards

The mayor stated that board members were awarded by the LMA for their service of terms. Mayor recognized that he and District 1 Councilwoman Angel Racca received the Four Star Silver Award for completing four terms (12–16 years), and he presented her with a commemorative pin. Additionally, District 2 Councilman David Bonin received the Six Star Gold Award for completing six terms of service (20-24 years), and the mayor gave his congratulations for these achievements.

4. RESOLUTIONS

4.1 Resolution #848-25

A resolution of the City of Broussard amending the FY 2025-2026 Operation Budget of Revenues and Expenditures for \$8,950,000.00 for Recreation Capital Outlay

Motion by Councilman Regan

Second by Councilman Delahoussaye

Discussion: Walter Comeaux explained that a pond is being created in a vegetated area shown on the slideshow map. This pond will serve as a stormwater retention feature to improve drainage. The area is being mined for fill material to elevate the pad for a pickleball facility, a parking lot and a veteran's memorial. During civil work, topsoil and organic material, unsuitable for building foundations, will be removed. Since hauling it away is costly, it will be repurposed elsewhere on the project. Fortunately, they found just enough usable fill material onsite for the parking lot and pickleball facility. Daniel explained that the pond on the site is approximately 3.8 acres and will provide enough dirt needed for the project. The parking lot spans about 1.87 acres and will include 190 parking spaces, while the pickleball facility will cover roughly 3 acres. The scope of work includes all the necessary earthwork, establishing positive drainage, and preparing building pads for contractors to construct both the parking lot and the pickleball courts. Additionally, the team is handling the earthwork for the veteran's memorial area. Councilman Delahoussaye inquired about the existing basketball courts shown on the map. Mr. Boudreaux responded that they are expanding those courts and converting them into pickleball courts. Mayor Bourque asked for the total number of parking spaces

available when considering the softball fields, soccer fields, and the new pickleball courts combined. Jamie responded that the park is projected to have approximately 1,200 total parking spaces, including those from the newly planned parking lots. Mr. Trahan stated that the project will feature a total of 24 new pickleball courts, with 16 of them being covered. The plans include a new concession building and storage area, as well as a two-story pro shop that will house offices and a second-floor observation deck. To help visualize the scope and layout of the project, Mr. Trahan presented a slideshow of maps illustrating the architectural design. Mr. Boudreaux shared that the veteran's memorial will be thoughtfully positioned to overlook the pond, utilizing a plateau area that can serve as seating for events or gatherings. It will be conveniently located just across the street from the parking lot and connected by a planned walkway system. The site will feature an elevated ridge lined with attractive trees, enhancing the natural setting. The memorial will honor all six branches of the military with emblem plaques and will include three flags: the United States, Louisiana, and POW. Along the pathway, there will be bench seating for visitors, and the project also includes provisions for engraved bricks as part of a fundraising campaign to support the memorial. Mayor Bourque stated that earlier in the year, the council had gone through a formal process and was awarded an \$8 million bond to support the development of this project. He noted that the final designs are being presented at tonight's meeting, and with their approval, the project will be ready to move forward with public bidding. Cristen provided an overview of the city's financial position in relation to the \$8 million bond and the recreation budget. Cristen stated that with the \$8 million bond and an additional \$3 million in reserves, the city has \$11 million available, and sales tax revenue continues to rise. Mayor Bourque asked Park Director Jamie to present findings from a study showing that pickleball courts would be a beneficial addition to the recreation facility. Jamie explained that a parish-wide study evaluated current and future recreational needs, highlighting pickleball as a major interest and that building 26 to 32 courts could attract regional, state, and even national events, potentially televised by ESPN. Mayor Bourque emphasized that pickleball is a rapidly growing sport in Lafayette Parish and that creating a first-class facility aligns with the interest and recreational needs of Broussard residents. He also noted that a location near the existing tennis courts has been reserved for a future playground to complement the facility.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

4.2 Resolution #849-25

A resolution declaring the contract for Broussard Main Street Phase 3B to be substantially complete

Motion by Councilman Allen

Second by Councilman Delahoussaye

Discussion: Mr. Marino presented before and after images of the Main Street Phase 3B project, highlighting the improvements such as sidewalks, lighting, drainage, and parking pads. He requested council approval for substantial completion which would release payment to contractors.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

5. ORDINANCES FOR INTRODUCTION

5.1 Ordinance #25-833

An ordinance of the City of Broussard annexing property located on and along the southern right of way of Garber Road in Section 54/98, Township 10 South, Range 5 East in Lafayette Parish, LA on Garber Road 520-540 even numbers on Garber Road and 542-578 even number on Garber Road, placed in Voting District 1 for the City of Broussard

Motion by Councilman Allen

Second by Councilwoman Racca

Discussion: Mayor Bourque explained that a map of the proposed annexation is included in the meeting packet agenda. He noted that the annexation process has followed all proper procedures and that the property, located off Garber Road, is adjacent to land already within the city limits.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

6. ORDINANCES FOR ADOPTION

6.1 Ordinance #25-832

An ordinance approving Amendment #5 to the Wholesale Water Agreement between Lafayette City Parish Consolidated Government and the City of Broussard, LA

Motion by Councilman Delahoussaye

Second by Councilman Regan

Discussion: Mayor Bourque shared that attorneys from both LCG and the City of Broussard, including the city's attorney Gerald, have been collaborating on the matter. The original wholesale agreement between Broussard and LCG required revisions to the language on the original agreement. Mayor Bourque informed LCG that the issue was on the city's agenda and that he would consult with the city attorney to determine how to pause the current process and incorporate the updated language. Gerald explained that the ordinance currently references a proposed agreement but also grants the mayor the authority to negotiate the final language. This means that once the final terms are agreed upon, the matter will not need to be returned to the council for further approval. He pointed out that the existing agreement inaccurately states that the City of Broussard would purchase all of its water from LCG, which both parties agree is not true. The revised language will clarify that Broussard purchases a substantial amount, but not all of its water from LCG. This correction addresses the issue, and adopting the ordinance as written would allow the mayor to finalize the updated language without additional council action.

Final Resolution: Motion Approved

| | | |
|-------|--------------|-------------------|
| YEAS: | District 1 - | Angel Racca |
| | District 2 - | David Bonin |
| | District 3 - | Jesse Regan |
| | District 4 - | Heather Girouard |
| | District 5 - | David Forbes |
| | District 6 - | Kody Allen |
| | At Large - | Jeff Delahoussaye |

7. ADJOURNMENT


MAYOR RAY BOURQUE

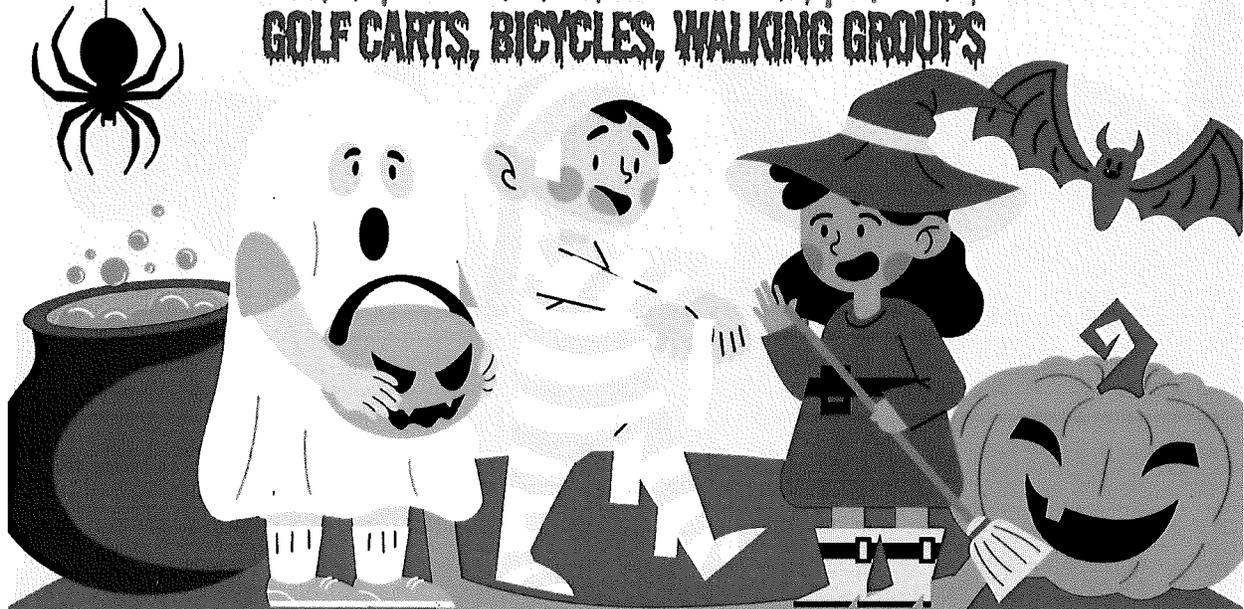

TINA EMERT, CITY CLERK


KELLI MIGUES, DEPUTY CITY CLERK

MONSTERS ON MAIN

HALLOWEEN GOLF CART PARADE

GOLF CARTS, BICYCLES, WALKING GROUPS



JOIN US FOR FAMILY-FRIENDLY FUN!

FRIDAY, OCTOBER 10

MAIN STREET, BROUSSARD

6PM - 8PM

CANDY CONTESTS ACTIVITIES

PARADE LINE UP ON MAIN STREET

FUN FOR KIDS AT CITY HALL

CONTACT MNORBERT@BROUSSARDLA.COM OR 337-445-3478
TO ENTER YOUR GROUP IN THE PARADE! \$25 ENTRY FEE

ORDINANCE NO. 25-834

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
BROUSSARD, LOUISIANA FIXING AND ADOPTING POLICY
COLLECTION OF VEGETATIVE DEBRIS**

The City Council of the City of Broussard, Louisiana, meeting in regular session with a quorum being present, after due deliberation and discussion, and having considered the best interest and welfare of the public and the citizens of Broussard, adopted the following ordinance:

WHEREAS, the City desires to expand services to its citizens by offering collection of vegetative debris; and

WHEREAS, the Broussard City Council, has determined that the City of Broussard should adopt a uniform policy for collection of vegetative debris; and

WHEREAS, the City administration has developed a proposed policy for vegetative debris collection which is attached hereto as Exhibit A, and adopted herein by reference; and

WHEREAS, the Broussard City Council finds that the proposed policy shown in Exhibit A is fair and reasonable and should be adopted.

THEREFORE, BE IT ORDAINED that “The City of Broussard Policy for Vegetative Debris Pickup” attached as Exhibit A be and is hereby adopted as the official policy of the City of Broussard.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the
9th of September, 2025.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor



The City of Broussard Policy for Vegetative Debris Pickup

Important Considerations

Please note that the City provides this service for its residents and is intended for vegetative debris from the residential address only.

Debris will not be picked up and shall be a violation of the City policy if:

1. The debris is generated by a hired/professional tree trimming service.
2. The debris was gathered from another location except for the residential address where the collection will occur.
3. The debris pile exceeds the maximum amount allowed in the procedures set forth below.

In the event of a violation, a notice will be given to the property owner. In that case, the resident will be required to dispose of the debris on his own and at his expense.

Procedures

1. Residents must place the vegetative debris curbside, making sure not to block the road or drainage in the process. This debris can consist of **no more than 2 cubic yards** (1 cubic yard equals 3' x 3' x 3' length, width, height) of vegetation gathered while cleaning the resident's yard.
2. The resident must call City Hall at (337) 837-6681 Ext. 8 or submit an online request through the City of Broussard's official website www.cityofbroussard.com via "Branch pickup" to be placed on the debris pick up list.
3. The debris pickup team makes rounds to pick up as much debris as possible from the entire City so only 2 cu. yd. of debris per address will be picked up and the address must be on the list.
4. If the debris is over 2 cu. yd. or not from the resident's property, or if the resident fails to request to be placed on the pickup list, a notice of violation will be given to the resident. If that occurs the resident shall be responsible for removal of the debris from the roadside and to dispose of it on his own.
5. If the property owner does not remove the debris on their own, the City will remove the debris, and the resident will be issued a fine in accordance with Sec. 38 of the City of Broussard Municipal code (Nuisances).
6. Once the resident receives a fine for violating this policy, he will not be eligible for debris pickup and shall not place debris at the roadside, until the fine is paid in full. If the resident is fined more than once for violation if these procedures, the resident will not be eligible for debris pickup for a period of not less than 3 months or longer than 1 year as determined by Public Works depending on the severity of the violations.

ORDINANCE NO.: 25-833

AN ORDINANCE OF THE CITY OF BROUSSARD FOR THE
ANNEXATION OF CERTAIN PROPERTY LOCATED ALONG GARBER ROAD IN
SECTIONS 54 & 98, TOWNSHIP 10 SOUTH RANGE 5 EAST
LAFAYETTE PARISH, LOUISIANA
(GARBER ROAD 520-540 EVEN NUMBERS AND 542-578 EVEN NUMBERS)

BE IT ORDAINED by the Broussard City Council:

Section 1: The Broussard Code of Ordinances is hereby amended to add the following ordinances, which ordinances shall read as follows:

"Paragraph I. Compliance With All Requirements of Law.

BE IT ORDAINED that the City Council of the City of Broussard finds and determines that all of the requirements of La. R.S. 33:172 with regard to the annexation of property have been met, including but not limited to the proper petition by the required number of resident property owners and registered voters requesting annexation, including the issuance of the necessary certificates by the Assessor of Lafayette Parish, as well as the publishing of the notice of annexation in the Lafayette Daily Advertiser.

"Paragraph II. Annexation.

BE IT ORDAINED that the following lands are annexed and incorporated into the city limits of the City of Broussard:

SEE EXHIBITS 1 and 2

"Paragraph III. Voting District No. 1

BE IT ORDAINED that the property described on Exhibits 1 and 2 which is being annexed, is hereby placed in City Councilman District No. 1.

Section 2: After this Ordinance has been adopted by the Broussard City Council, it shall become effective as provided by law.

Section 3: All ordinances or resolutions or parts thereof in conflict are herewith and hereby repealed.

And this ordinance being submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was declared adopted on the 26th day of August, 2025.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

| Parcel Line Table | | |
|-------------------|--------|---------------|
| Line # | Length | Direction |
| L1 | 125.00 | S64° 11' 57"E |
| L2 | 125.00 | S32° 30' 43"W |
| L3 | 368.77 | S32° 30' 43"W |
| L4 | 122.11 | N69° 07' 04"W |
| L5 | 379.31 | N32° 30' 43"E |
| L6 | 4.58 | N64° 11' 57"W |
| L7 | 125.00 | N32° 30' 43"E |

SCALE 1" = 200'

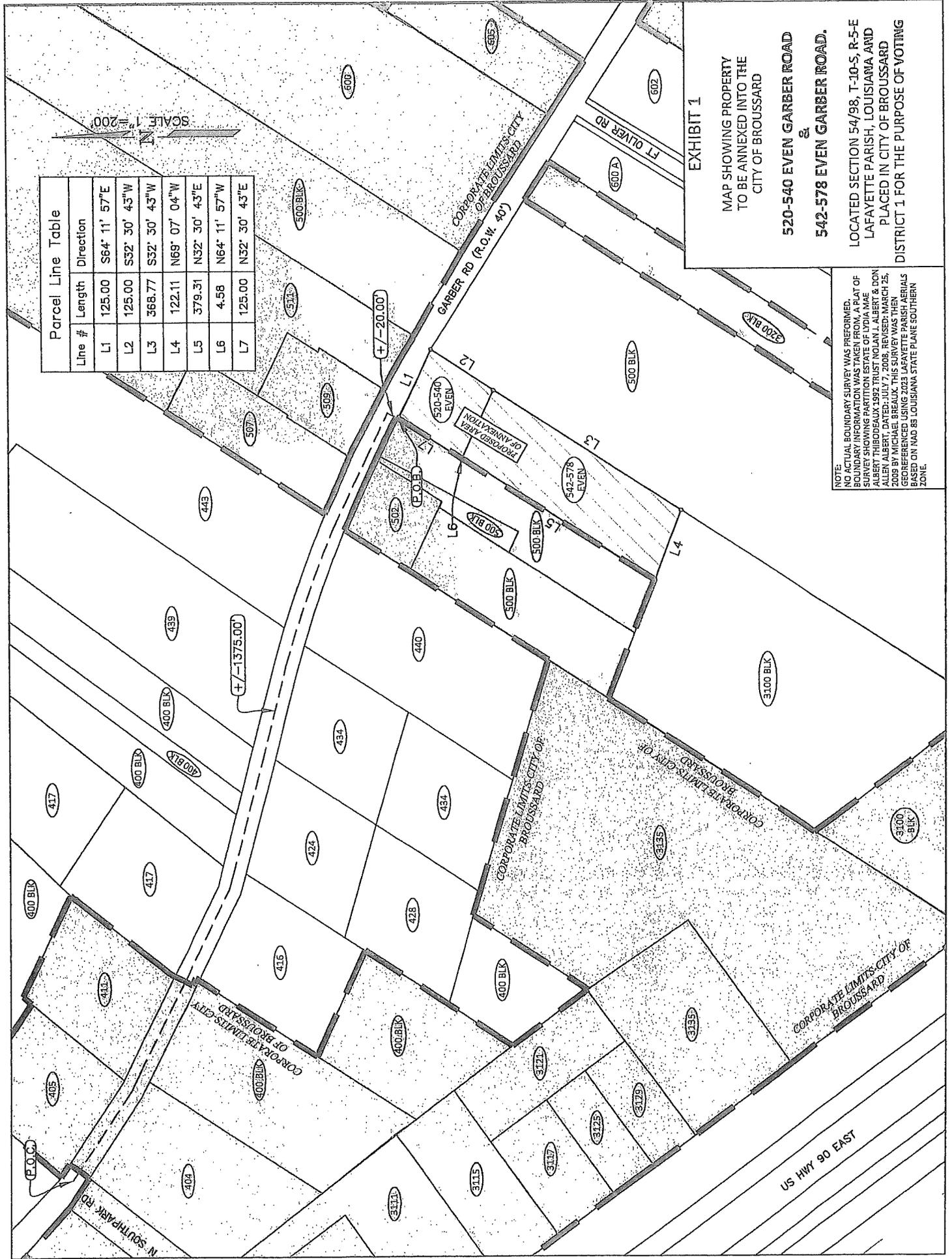


EXHIBIT 1

MAP SHOWING PROPERTY TO BE ANNEXED INTO THE CITY OF BROUSSARD

520-540 EVEN GARBER ROAD & 542-578 EVEN GARBER ROAD.

LOCATED SECTION 54/98, T-10-S, R-5-E LAFAYETTE PARISH, LOUISIANA AND PLACED IN CITY OF BROUSSARD DISTRICT 1 FOR THE PURPOSE OF VOTING

NOTE: NO ACTUAL BOUNDARY SURVEY WAS PERFORMED. BOUNDARY INFORMATION WAS TAKEN FROM A PLAT OF SURVEY SHOWING PARCEL INFORMATION FOR THE PROPERTY OWNED BY ALLEN ALBERT DATED JULY 7, 2008, REVISED MARCH 25, 2009 BY MICHAEL BREAUX. THIS SURVEY WAS THEN GEOREFERENCED USING 2003 LAFAYETTE PARISH AERIALS BASED ON NAD 83 LOUISIANA STATE PLANE SOUTHERN ZONE.

EXHIBIT 2

Description of property
to be annexed into the
City of Broussard

**520-540 EVEN GARBER ROAD &
542-578 EVEN GARBER ROAD**

Located on and along the southern right-of-way of Garber Rd. in Section 54/98, T-10-S, R-5-E, Lafayette Parish, Louisiana and placed in City of Broussard District 1 for the purpose of voting;

Commencing at the centerline intersection of Garber Rd. and N. Southpark Rd., thence proceed in a southeastern direction on the centerline of Garber Rd. for a distance of 1375.00 feet more or less to a point on the centerline of Garber Rd.;

Thence proceed in a southern direction for a distance of 20.00 feet more or less to a point on the southern right-of-way of Garber Rd., the Corporate Limits of the City of Broussard, the northwestern property corner of Lafayette Foundation Clinic, Inc., and the northeastern property corner of Lafayette Foundation Clinic, Inc., said point hereinafter to be known as the Point of Beginning;

Thence proceed in a southeastern direction along the southern right-of-way of Garber Rd., and the northern property line Lafayette Foundation Clinic, Inc. on a bearing of South 64° 11' 57" East for a distance of 125.00 feet more or less to a point on the southern right-of-way of Garber Rd., the northwestern property corner of JPO Colorado, LLC., the northeastern property corner of Lafayette Foundation Clinic, Inc.;

Thence proceed in a southwestern direction along the western property line of JPO Colorado, LLC., and the eastern property line of Lafayette Foundation Clinic, Inc. on a bearing of South 32° 30' 43" West for a distance of 125.00 feet more or less to a point on the western property line of JPO Colorado, LLC., the southeastern property corner of Lafayette Foundation Clinic, Inc., and the northeastern property corner of Lafayette Foundation Clinic, Inc.;

Thence proceed in a southwestern direction along the western property line of JPO Colorado, LLC., and the eastern property line of Lafayette Foundation Clinic, Inc. on a bearing of South 32° 30' 43" West for a distance of 368.77 feet more or less to the northeastern property corner of JPO Colorado, LLC., a point on the western property line of JPO Colorado, LLC., and the southeastern property corner of Lafayette Foundation Clinic, Inc.;

Thence proceed in a northwestern direction along the northern property line of JPO Colorado, LLC., and the southern property line of Lafayette Foundation Clinic, Inc. on a bearing of North 69° 07' 04" West for a distance of 122.11 feet more or less to a point on the Corporate Limits of the City of Broussard, a point on the northern property line of JPO Colorado, LLC., the southeastern property corner of Lafayette Foundation Clinic, Inc., and the southwestern property corner of Lafayette Foundation Clinic, Inc.;

Thence proceed in a northeastern direction along the Corporate Limits of the City of Broussard, the eastern property line of Lafayette Foundation Clinic, Inc., and the western property line of Lafayette Foundation Clinic, Inc. on a bearing of North 32° 30' 43" East for a distance of 379.31 feet more or less

to a point on the Corporate Limits of the City of Broussard, a point on the eastern property line of Lafayette Foundation Clinic, Inc., a point on the southern property line of Lafayette Foundation Clinic, Inc., the northwest property corner of Lafayette Foundation Clinic, Inc., and a southern property corner of Lafayette Foundation Clinic, Inc.;

Thence proceed in a northwestern direction along the Corporate Limits of the City of Broussard, an eastern property line of Lafayette Foundation Clinic, Inc., and a southern property line of Lafayette Foundation Clinic, Inc. on a bearing of North $64^{\circ} 11' 57''$ West for a distance of 4.58 feet more or less to a point on the Corporate Limits of the City of Broussard, an eastern property corner of Lafayette Foundation Clinic, Inc., and the southwestern property corner of Lafayette Foundation Clinic, Inc.;

Thence proceed in a northeastern direction along the Corporate Limits of the City of Broussard, an eastern property line of Lafayette Foundation Clinic, Inc., and the western property line of Lafayette Foundation Clinic, Inc. on a bearing of North $32^{\circ} 30' 43''$ East for a distance of 125.00 feet more or less to a point on the southern right-of-way of Garber Rd., a point on the Corporate Limits of the City of Broussard, the northeastern property corner of Lafayette Foundation Clinic, Inc., and the northwestern property corner of Lafayette Foundation Clinic, Inc., said point also known as the Point of Beginning.