



CITY COUNCIL SPECIAL MEETING AGENDA
201 IBERIA STREET - COUNCIL CHAMBERS
Thursday, June 25, 2026 at 6:00 PM

1. OPENING

1.1 Invocation and Pledge of Allegiance led by Lindy Bolgiano.

2. ROLL CALL

3. MINUTES

[3.1](#) Approval of June 11, 2026 minutes.

4. PUBLIC HEARING - BUDGETS

4.1 Public Hearing on the following:

Budget Amendment Ordinance No. 515-2026 - An Ordinance amending the Annual Operating Budget of Revenues and Expenditures for the City of Youngsville, Louisiana for Fiscal Year 2025-2026.

Budget Ordinance No. 516-2026 - An Ordinance adopting the Annual Operating Budget of Revenues and Expenditures for the City of Youngsville, Louisiana for Fiscal Year 2026-2027.

5. ORDINANCES FOR PUBLIC HEARING AND FINAL ADOPTION

[5.1](#) Budget Amendment Ordinance No. 515-2026 - An Ordinance amending the Annual Operating Budget of Revenues and Expenditures for the City of Youngsville, Louisiana for Fiscal Year 2025-2026.

[5.2](#) Budget Ordinance No. 516-2026 - An Ordinance adopting the Annual Operating Budget of Revenues and Expenditures for the City of Youngsville, Louisiana for Fiscal Year 2026-2027.

6. ADJOURNMENT

6.1 Adjourn Meeting

In accordance with the Americans with Disabilities Act, persons with an ADA recognized disability who needs accommodations to participate in this meeting should contact the City Clerk at cityclerk@youngsvillela.gov or (337) 856-4181 no later than 8:00 am on the day of the scheduled meeting in order to request such assistance. Livestream provided at <https://www.youngsville.us/livestream/>

1. OPENING

- 1.1 Invocation was led by Councilman Lindy Bolgiano.
- 1.2 Pledge of Allegiance was led by Shannon D. Bares.

2. ROLL CALL

PRESENT: Mayor Ken Ritter, Shannon D. Bares (Division A), Mayor Pro Tem Lindy Bolgiano (Division B), Matt Romero (Division C), Nicholas Niland (Division D).

ABSENT: Simone B. Champagne (Division E).

STAFF: Nicole Guidry (City Clerk), Terry Bourque (COO), Cathryn Greig (CFO), Jean Paul Broussard (Police Chief), Wade Trahan (City Attorney).

3. MINUTES

- 3.1 Approval of May 14, 2026 meeting minutes.

Motion made by Shannon Bares, seconded by Lindy Bolgiano, approving May 14, 2026 meeting minutes.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero.

NAYS: None.

ABSTAINED: Nicholas Niland.

ABSENT: Simone B. Champagne.

Motion Approved.

4. FINANCE REPORT

- 4.1 Approval of April 2026 finance report.

Motion made by Matt Romero, seconded by Lindy Bolgiano, approving the April 2026 finance report.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

5. OTHER BUSINESS

- 5.1 Designate the Official Journal for the City of Youngsville for Fiscal Year 2026-2027 as required by R.S.43:141(A). (Quotes received from: a) The Acadiana Advocate and b) The Daily Advertiser.)

Motion made by Matt Romero, seconded by Lindy Bolgiano, designating The Acadiana Advocate as the Official Journal for the City of Youngsville for Fiscal Year 2026-2027 as required by R.S.43:141(A).

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

- 5.2 Brian McClain to request a variance to Section 130-5 (l) of the Code of Ordinances to waive the requirement of a minimum depth of 400' for commercial development along major arterial districts for

parcel #'s 6020737 (Guillot Rd.) and 6020723 & 6020728 (Detente Rd.), in exchange for fire protection improvements as negotiated by the Mayor.

Mayor Ritter and the Council held discussion, whereas the Mayor explained that the recent 400' modification was to encourage future commercial development. He further explained that in conversation with the developer he advised of the imminent need for increased fire protection, south of Chemin Metairie. In conclusion, Mayor Ritter offered a solution for a betterment fee towards fire protection in lieu of saving the 400' space that may never become commercial development in the future.

Motion made by Lindy Bolgiano, seconded by Matt Romero, granting a variance to Section 130-5 (l) of the Code of Ordinances to waive the requirement of a minimum depth of 400' for commercial development along major arterial districts for parcel #'s 6020737 (Guillot Rd.) and 6020723 & 6020728 (Detente Rd.), in exchange for fire protection improvements as negotiated by the Mayor.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero.

NAYS: Nicholas Niland.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

6. RESOLUTIONS

6.1 Resolution No. 2026-15 - A Resolution to adopt the 2025-2026 Municipal Water Pollution Prevention Plan for the Youngsville Wastewater Treatment Facility LPDES Permit Number LA0055328.

Motion made by Shannon D. Bares, seconded by Lindy Bolgiano, adopting Resolution No. 2026-15.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Resolution Adopted.

6.2 Resolution No. 2026-16 - A Resolution of the City of Youngsville declaring movable property as surplus and further authorizing disposal in accordance with state law.

Motion made by Matt Romero, seconded by Shannon D. Bares, adopting Resolution No. 2026-16.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Resolution Adopted.

6.3 Resolution No. 2026-17 - A Resolution authorizing the Mayor of the City of Youngsville to execute a Commission of Accreditation for Law Enforcement Agencies (CALEA) Agency Support Program Application.

Chief Broussard stated that he has been working with CALEA to start the accreditation for the Police Department and that the form being presented is for a grant to pay for the initial CALEA accreditation. Discussion was then held between the members of the Council and Chief Broussard regarding the application and the details of the program.

A motion was made by Matt Romero to adopt Resolution No. 2026-17 with the suggestion to amend the budget for the next fiscal year to capture costs associated with this application/program.

A substitute motion was made by Nicholas Niland, seconded by Shannon D. Bares, to table Resolution No. 2026-17 until an actual cost is determined for this application as well as on an annual/bi-annual basis and for the full accreditation process.

Public comment received from Cher Holland and Art LeBreton.

The substitute motion to table having been submitted to a vote, the vote thereon as follows:

YEAS: Shannon D. Bares, Lindy Bolgiano, Nicholas Niland.

NAYS: Matt Romero.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion to Table Approved.

7. ORDINANCES FOR PUBLIC HEARING AND FINAL ADOPTION

- 7.1 Ordinance No. 512-2026 - An Ordinance of the City of Youngsville, Louisiana, declaring intent to acquire full ownership of immovable property designated as 504 Avenue A, was read aloud and opened for Public Hearing by Mayor Ritter.

Hearing no comments, motion made by Lindy Bolgiano, seconded by Shannon D. Bares, adopting Ordinance No. 512-2026.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Ordinance Adopted.

- 7.2 Ordinance No. 513-2026 - An Ordinance of the City of Youngsville, Louisiana, amending the Code of Ordinances Chapter 12 "Nuisances" as it relates to operations and fines for construction or repairs, was read aloud and opened for Public Hearing by Mayor Ritter.

Hearing no comments, motion made by Matt Romero, seconded by Lindy Bolgiano, adopting Ordinance No. 513-2026.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero.

NAYS: Nicholas Niland.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Ordinance Adopted.

8. ORDINANCES FOR INTRODUCTION

- 8.1 Ordinance No. 514-2026 - An Ordinance of the City of Youngsville, Louisiana authorizing the City of Youngsville to sell certain immovable surplus property located at 225 Tall Oaks Ln., Youngsville, Louisiana, which is not needed for public purposes.

Motion made by Matt Romero, seconded by Shannon Bares, introducing Ordinance No. 514-2026.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

- 8.2 Budget Amendment Ordinance No. 515-2026 - An Ordinance amending the Annual Operating Budget of Revenues and Expenditures for the City of Youngsville, Louisiana for Fiscal Year 2025-2026.

Motion made by Matt Romero, seconded by Lindy Bolgiano, introducing Budget Amendment Ordinance No. 515-2026.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

8.3 Budget Ordinance No. 516-2026 - An Ordinance adopting the Annual Operating Budget of Revenues and Expenditures for the City of Youngsville, Louisiana for Fiscal Year 2026-2027.

Motion made by Lindy Bolgiano, seconded by Matt Romero, introducing Budget Ordinance No. 516-2026.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland.

NAYS: None.

ABSTAINED: None.

ABSENT: Simone B. Champagne.

Motion Approved.

Mayor Ritter informed the public that a public hearing for the adoption of the budget ordinances will be held at a Special Council meeting on June 25, 2026 at 6:00 pm. The budget is available for public inspection at City Hall.

9. MAYOR & COUNCIL ANNOUNCEMENTS

9.1 Mayor/Staff Announcements

- **Roads/Drainage:** Hwy 89 Phase 1A - work with Entergy for lights in the median, additional striping and painting, Phase 1B – working on drainage, Phase 2 – working with utility companies for 60% GMP. Fortune Rd Ext – punch list items to be complete tomorrow. Chemin Agreeable - started on asphalt on east side as well as mill and overlay on west side. Left Turn Lanes Phase 1 - dressing up and striping, Phase 2 - working with utilities. Larriviere Improvements - more than 50% complete with drainage on west side, box culverts for Coulee Lassalle installed and anticipate a Sept./Oct. completion. Prescott Roundabout - in review & working with MPO for funding. Looking at improvements along Chemin Metairie Pkwy and finishing up last paperwork for sidewalk grant along Hwy. 89.
- **Water/Sewer:** WWTP - reinforcing delivered to site, forming headworks walls to pour next week, SBR excavation to be finished Saturday weather permitting. Water Filter 4 – setting preconstruction meeting in next 2 weeks. Sugar Mill Pond and Pump Station 5 - pending funding. Pump Station 1 - changing impeller on the pump tomorrow & the other impeller in early July. Pumps Stations 8 & 17 - bid opening on July 14.
- Farmers Market this Saturday. Independence Day celebration on Friday, July 3 at the Amphitheater Powered by Slemco. Dancing with the Stars - July 18.
- Little Big Town on Saturday, Sept. 12 at the Amphitheater Powered by Slemco. Tickets are on sale at youngsvillesportscomplex.com.

9.2 Council Announcements – None.

10. ADJOURNMENT

10.1 Adjourn Meeting

Motion made by Matt Romero, seconded by Lindy Bolgiano, to adjourn the meeting.

YEAS: Shannon D. Bares, Lindy Bolgiano, Matt Romero, Nicholas Niland.

NAYS: None.
ABSTAINED: None.
ABSENT: Simone B. Champagne.
Motion Approved.

/s/ Nicole Guidry
Nicole Guidry, City Clerk

/s/ Ken Ritter
Ken Ritter, Mayor

The following Ordinance was offered by _____ and seconded by _____:

BUDGET AMENDMENT ORDINANCE NO. 515-2026
FISCAL YEAR 2025-2026

AN ORDINANCE AMENDING THE ANNUAL OPERATING BUDGET OF REVENUES AND EXPENDITURES FOR THE CITY OF YOUNGSVILLE, LOUISIANA FOR FISCAL YEAR 2025-2026.

BE IT ORDAINED BY THE CITY COUNCIL of the City of Youngsville, Louisiana, in general session convened that:

SECTION 1: The governing authority having received notification pursuant to LA R.S. 39:1310 pertaining to the revenue and expense of the Government of the City of Youngsville for the Fiscal Year 2025-2026, the budget adopted for the year 2025-2026 is amended as shown on Exhibit A attached hereto.

SECTION 2: The Mayor of the City of Youngsville shall have the authority to make changes within each department's operating budget to the extent that the department's total budget allocation is not modified without approval by the City Council. Modifications which change a department's total budget allocation must be approved by the City Council. Additionally, all modifications to budgeted capital outlay must be approved by the City Council.

SECTION 3: A public hearing was held on the 25th day of June, 2026.

SECTION 4: BE IT FURTHER ORDAINED that this ordinance shall take effect in accordance with law.

The ordinance having been submitted to a vote, the vote therein was as follows:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

This ordinance was adopted on this 25th day of June, 2026.

Ken Ritter, Mayor

Nicole Guidry, City Clerk

CITY OF YOUNGSVILLE, LOUISIANA
CONSOLIDATED BUDGET
YEAR ENDED JUNE 30, 2027
REVISED

Item 5.1

	<u>2026</u>
	<u>AMENDED</u>
Revenues:	
Taxes	\$ 16,259,372
Licenses and permits	1,727,540
Intergovernmental	12,598,800
Fines and Court Costs	857,398
Utility Charges For Services	11,096,169
Miscellaneous	237,424
Interest	56,972
Sports Complex	1,827,042
Total Revenues	<u>44,660,717</u>
Expenditures:	
General Government	3,218,105
Public safety:	
Police	5,222,704
Fire	2,124,422
Streets and Drainage	1,659,485
Utility System	10,208,986
Sports Complex + Parks & Recreation	5,982,426
Capital Outlay:	
General Government	258,582
Public safety:	
Police	346,327
Fire	-
Capital Projects - Capital Improvements	13,445,418
Debt Service:	
Principal	2,414,980
Interest	1,112,321
Total Expenditures	<u>45,993,756</u>
Operating Income (Loss)	<u>(1,333,039)</u>
Nonoperating revenues (expenses)	
Ad Valorem	646,231
Sales Tax Revenue (Expense)	5,371,332
Gain/Loss on Sale of Asset/Investment	22,507
State Grant (Utility)	4,683,174
Interest Income	47,206
Interest Expense	(1,101,905)
Bond Expense	(43,197)
Bond Amortization/Deferred	22,237
Bond Accretion/Discount	(5,087)
Total Non-Operating Revenue (Expense)	<u>9,642,497</u>
Income Before Contributions & Transfers	<u>8,309,458</u>
Other financing sources (uses):	
Proceeds from Capital Lease	-
Gain(Loss) on Sale of Asset	1,416
Transfers To	(10,956,544)
Transfers From	10,956,545
Other Financing Sources (Uses):	<u>1,417</u>
Net Excess (Deficiency) Revenue/Expenses	8,310,875
Capital Contributions	<u>-</u>
Excess (Deficiency) for the year	8,310,875
Fund Balance, Beginning	\$ 72,774,821
Fund Balance, Ending	<u>\$ 81,085,695</u>

The following Ordinance was offered by _____ and seconded by _____:

BUDGET ORDINANCE NO. 516-2026
FISCAL YEAR 2026-2027

AN ORDINANCE ADOPTING THE ANNUAL OPERATING BUDGET OF REVENUES AND EXPENDITURES FOR THE CITY OF YOUNGSVILLE, LOUISIANA FOR FISCAL YEAR 2026-2027.

BE IT ORDAINED BY THE CITY COUNCIL of the City of Youngsville, Louisiana, in general session convened that:

SECTION 1: The attached estimate of Revenues for the fiscal year beginning July 1, 2026, and ending June 30, 2027, as shown in Exhibit A attached hereto, be and the same is hereby adopted to serve as an Operation Budget of Revenues for the City of Youngsville, during the same period.¹

SECTION 2: The attached estimate of Expenditures for the fiscal year beginning July 1, 2026, and ending June 30, 2027, as shown in Exhibit A attached hereto, be and the same is hereby adopted to serve as a budget of Expenditures for the City of Youngsville, during the same period.¹

SECTION 3: The adoption of this FY 2026-2027 Operating Budget of Revenues and Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: The Mayor of the City of Youngsville shall have the authority to make changes within each department's operating budget to the extent that the department's total budget allocation is not modified without approval by the City Council. Modifications which change a department's total budget allocation must be approved by the City Council. Additionally, all modifications to budgeted capital outlay must be approved by the City Council.

SECTION 5: The adoption of this ordinance also serves as approval of the fixed annual salaries & benefits as itemized for the Mayor, Chief of Police and Councilmembers and approval of the fixed annual salaries for the appointed officials of the City of Youngsville, as shown in Exhibit B attached hereto.

SECTION 6: This ordinance was introduced on June 11, 2026, and a public hearing was held at 6:00 p.m. on the 25th day of June 2026 prior to adoption.

SECTION 7: BE FURTHER ORDAINED that this ordinance shall take effect immediately upon adoption.

The ordinance having been submitted to a vote, the vote therein was as follows:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

This ordinance was adopted on this 25th day of June, 2026.

Ken Ritter, Mayor

Nicole Guidry, City Clerk

¹ The full detailed budget is available for inspection at Youngsville City Hall and will be posted on the city's website upon final adoption. <https://www.youngsville.us/>

CITY OF YOUNGSVILLE, LOUISIANA
CONSOLIDATED BUDGET
YEAR ENDED JUNE 30, 2027

Item 5.2

REVISED

	<u>2027</u>
	<u>BUDGET</u>
Revenues:	
Taxes	\$ 16,362,069
Licenses and permits	1,745,922
Intergovernmental	9,720,511
Fines and Court Costs	934,938
Utility Charges For Services	11,756,737
Miscellaneous	189,041
Interest	59,213
Sports Complex	1,603,909
Total Revenues	<u>42,372,340</u>
Expenditures:	
General Government	3,629,924
Public safety:	
Police	5,810,165
Fire	2,346,200
Streets and Drainage	2,199,180
Utility System	11,665,158
Sports Complex + Parks & Recreation	6,388,104
Capital Outlay:	
General Government	536,709
Public safety:	
Police	319,790
Fire	-
Capital Projects - Capital Improvements	12,144,588
Debt Service:	
Principal	1,959,557
Interest	1,036,583
Total Expenditures	<u>48,035,958</u>
Operating Income (Loss)	<u>(5,663,618)</u>
Nonoperating revenues (expenses)	
Ad Valorem	672,081
Sales Tax Revenue (Expense)	5,373,998
Gain/Loss on Sale of Asset/Investment	-
State Grant (Utility)	7,701,844
Interest Income	24,650
Interest Expense	(1,073,797)
Bond Expense	(37,635)
Bond Amortization/Deferred	22,237
Bond Accretion/Discount	(5,087)
Total Non-Operating Revenue (Expense)	<u>12,678,291</u>
Income Before Contributions & Transfers	<u>7,014,672</u>
Other financing sources (uses):	
Proceeds from Capital Lease	-
Gain(Loss) on Sale of Asset	-
Transfers To	(11,121,938)
Transfers From	11,121,938
Other Financing Sources (Uses):	<u>(0)</u>
Net Excess (Deficiency) Revenue/Expenses	7,014,672
Capital Contributions	<u>-</u>
Excess (Deficiency) for the year	7,014,672
Fund Balance, Beginning	\$ 81,085,695
Fund Balance, Ending	<u>\$ 88,100,368</u>

EXHIBIT B

Item 5.2

	2025 ACTUAL	2026 ORIGINAL BUDGET	2026 ACTUAL 03/31/2026	2026 ESTIMATE 4/1 - 6/30	2026 AMENDED BUDGET	2027 BUDGET	% CHANGE
Elected & Appointed Officials:							
City Council							
Mayor Pro Temp	\$ 17,680	\$ 16,320	\$ 12,566	\$ 4,202	\$ 16,769	\$ 16,809	0.2%
Council Members (4)	56,537	60,771	45,065	15,070	60,135	60,282	0.2%
Retirement	4,826	4,608	373	-	373	-	(100.0)%
Mayor							
Salary	96,994	99,904	74,685	24,976	99,661	101,898	2.2%
Retirement	9,699	9,990	7,469	2,498	9,966	10,190	2.2%
Insurance	5,941	6,119	4,456	1,485	5,941	6,119	3.0%
Auto / Cellphone Allowance	13,200	13,200	9,900	3,300	13,200	13,200	0.0%
Chief of Police							
Salary	86,986	86,986	66,912	20,076	86,988	86,988	0.0%
State Supplemental Pay	6,840	7,200	5,400	1,800	7,200	7,200	0.0%
Retirement	34,744	29,118	19,526	10,884	30,410	27,644	(9.1)%
Insurance	6,678	6,446	4,982	1,248	6,230	6,417	3.0%
Auto Allowance	12,000	12,000	9,000	3,000	12,000	12,000	0.0%
Chief Operations Officer	95,493	98,351	75,546	22,805	98,351	102,285	4.0%
Chief Financial Officer	92,706	95,483	73,345	22,138	95,483	99,302	4.0%
City Clerk	77,251	87,255	66,735	20,520	87,255	90,745	4.0%
Auto Allowance	6,000	6,000	4,500	1,500	6,000	6,000	0.0%
Cellphone Expense	2,400	2,400	1,800	600	2,400	2,400	0.0%